

# *The Stables Wilstead*

## **Livery Yard Terms And Conditions** **(Version 3)**

**Effective date:**           **08/05/2023**

### **Definitions**

'The Stables'

The Stables and its staff, operating as a livery yard.

'The Livery'

The person named on the agreement with The Stables.

'Winter'

Horse and ponies overnight in stables, turned-out in fields daily (weather dependant), fed hard feed and hay, mucked-out daily, skipped out and rugs changed.

'Summer'

Horses and ponies live out in fields, unless severe weather. Water and hay provided in fields, as necessary.

'5 Day Livery'

Care of the horse or pony is provided by The Stables on a 5 day livery contract Mon – Fri 08.30 – 17.00. Saturdays and Sundays the livery is responsible for the care of their horse or pony. This includes checking or seeing to them AM and PM.

'7 Day Livery'

Care of the horse or pony is provided by The Stables on a full-time basis (Mon – Sun 08.30 – 17.00)

### **Isolation period**

Any new horse or pony being brought onto the site must have a blood test for Strangles and receive results prior to arriving as a livery. Depending on the results, the horse/pony must then go on 2 weeks isolation. After a period of 2 weeks, they must have bloods drawn again for strangles. When the results come back as long as they are clear (result under 0.2) they can then be turned out and mixed with the others. If the result comes back higher than 0.2 then they must be scoped to check that they are not a carrier. During this time the horse or pony will be stabled in an isolation stable, with no turn out and cannot come into direct contact with any other animal during this time. The horse or pony can be ridden in the schools but on its own and cannot hack out with any other horse or pony. This is to minimise the risk of viruses or diseases being brought onto the yard.

**The Stables Wilstead, 146 Cotton End Road, Wilstead, Beds, MK45 3DP**

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## **Hours of Care**

### 5-Day livery

Care of horse or pony is provided by The Stables from 08.30-17.00 weekdays, excluding all bank holidays. Liveries must be on the yard by 09.30 if the horse/pony is stabled and needs to be mucked out on Saturdays, Sundays and bank holidays.

Horses will have their hard feeds made up and put in daily am & pm 7 days a week by staff to avoid horses waiting and kicking their doors (This applies only during the winter schedule when horses are in. During summer schedule when horses are out, it is the livery's responsibility to administer hard feeds on Saturdays, Sundays and bank holidays ). If they are stabled they will **not** be hayed or watered by the staff on Saturdays, Sundays or bank holidays.

### 7-Day livery

The Stables Wilstead provides care of horse or pony from 08.30-17.00 seven days per week, Christmas arrangement is 24 hour turn out for this bank holiday period with hay. Christmas day and Boxing day are at an additional cost.

## **Scope of agreement**

By entering into a contract with The Stables for any form of livery, the following areas will be included in the livery service provided by The Stables:

Included under Hours of Care:

Turnout (winter)

Stable mucking-out and straw, shavings beds to include 1 bale weekly (winter)

Hay and water as required for the horse or pony's optimum welfare

Collecting and bringing in, including feet wash-off (if requested) and foot pick-out (winter)

End of day finishing off (skipping out, hay net provision, water top-up)

Daily visual check of the horse or pony's physical condition

Fields poo-picked daily (summer)

Excluded:

Tack and rug maintenance

Tack cleaning and tack cleaner

Provision of shavings for bedding

Any services on Saturdays, Sunday or bank holiday (5 Day livery) except feed in winter

Farrier's expenses

First aid equipment

Veterinary and medical expenses

Veterinary assistance and follow-up treatment

Schooling or reschooling

Insurance

Grooming

## **Living arrangements**

During summer, unless severe weather is forecast or experienced or under medical advice, livery horses and ponies will live out in fields. When necessary and appropriate, they will be rugged and/or brought in to stables overnight. Horses will be fed, watered and hayed if necessary while

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living out. NO HORSE IS EVER TO BE FED IN A FIELD. They will also be visually checked twice per day to ensure their welfare.

During winter, livery horses and ponies will spend nights in stables, rugged as appropriate. Depending on the weather, they will be turned-out daily and when brought back in, their feet will be picked out and their feet washed off (if requested). They will be put away in their stables, rugged, as necessary and their stables will be skipped-out as the day staff finish, by 17.00. They will also each be provided with an evening hay-net with the correct weight of hay for their build and workload.

If The Livery wishes to ride and the horse or pony is out in the field, it is the responsibility of The Livery to bring the horse or pony in and prepare it for riding, skip out their stable after use and turn the horse/pony back out. If The Livery wants The Stables staff to do this, there will be an additional charge of £2.

If The Livery brings their horse or pony in to a stable to prepare for riding, it is The Livery's responsibility to return the stable to the condition it was in prior to bringing in.

If The Livery requires additional rugs to be added to the horse or pony after 17.00, it is The Livery's responsibility.

On Saturdays, Sundays and bank holidays (5 Day livery), The Livery should check with The Stables staff before turning out, if horses are being turned out. No horse or pony is to be left in a field on its own.

### **Yard staff hours**

Monday – Friday 08.30-17.00.      Saturdays & Sundays – 08.30-11.30 - 15.00-17.00

### **Feed**

During the summer, horses that require hard feed will be removed from the field to prevent competition for food. They will be hayed and watered as necessary by The Stables staff only and will be free to graze the fields.

During the winter, horses and ponies will be fed twice daily on The Livery supplied hard feed (if required), once in the morning as the staff arrive and once at or between 15.00hrs & 17.00hrs. They will also have hay-nets during the day, including one, as they are finished off for the day, by 17.00. The amount of hay each horse is given is determined by his or her weight and workload, as recommended by our vet. Additional hay may be provided, at the request of the livery, at an additional cost of £3 per hay-net.

### **Grooming**

Although the yard staff will pick out livery horses' feet and wash off their feet (if requested) when bringing in from the fields, they are not responsible for grooming livery horses and ponies prior to being ridden by The Livery. This is always the responsibility of The Livery.

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### **Veterinary assistance**

Yard staff will assist if the vet is required to attend livery horses or ponies and they will also attend to any follow-up medical care or treatment required. However, there will be a nominal charge for their time, of £10 for every ½ hour or part thereof.

The Stables Wilstead reserve the right to contact the vet on the owner's behalf and expense if it is considered to be in the best interest of the horse's welfare.

### **Use of livery horses or ponies other than by The Livery**

If The Livery wishes the horse or pony to be used by someone other than themselves or their immediate family, they must notify The Stables management at least 24 hours in advance. Otherwise, The Stables will not permit unknown visitors to interact with liveries, to ensure their welfare.

### **Yard security**

The automatic gate will permit entry between 07.30 and 21.00. However, it will allow cars to exit at any time. The last member of staff to leave the premises will arm the alarm after ensuring all doors are locked, if no liveries are present. If The Livery arrives after this, the key to the tack room will be located in a Key safe in the feed barn. The code for the key safe will be the same as that for disarming the alarm.

The code for both the key safe and alarm will change periodically and The Livery will be notified in advance of the change.

If The Livery is present on the yard alone, it is their responsibility to ensure the tack room is locked, alarmed and the key is returned to the key safe and the code scrambled before leaving. It is also The Livery's responsibility to ensure that all lights are turned off. If The Livery is riding alone on the yard, the tack room must be locked and the key returned to the key safe while riding.

Since The Livery has access to the tack room only when staff have left the premises, they must ensure that all equipment, tack and any additional supplements and medication are stored in their box within the tack room.

The lights for the schools must be switched off straight after riding.

### **Yard conduct**

Attention is drawn to the site speed limit of 5mph at all times, to protect all horses and the numerous children using the facility. The Livery is permitted to use all facilities of The Stables, including indoor and outdoor schools. These are both large enough to be shared but exclusive use can be arranged at least 24 hours in advance by using the TimeTree calendar. Only a single one hour lesson can be allocated per horse per week during the peak week day hours of 4pm – 7pm. This is to allow everyone fair use of the schools.

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Due to health and safety smoking is not permitted anywhere on the yard or buildings.

### **Additional requirements**

If The Livery requires additional services not already covered by their existing agreement, The Stables management is more than happy to discuss requirements and develop a solution to satisfy The Livery's request. Please contact either Emma Walker or Toni to make arrangements to discuss this further, if required.

### **Indoor School Rules**

We have to ensure the membrane is not pulled up

- No turnout in bad weather, please use the outdoor
- No lunging or free schooling, please use the outdoor
- Please pick up any poo at the end of your session and try not to ride over it, if the bucket is full just put it outside
- Put away any poles and jumps when you finish
- Please switch off lights on leaving the school
- Failure to adhere to the rules could result in closure of the school.

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## **Appendix A**

### Additional services price list

Vet assistance	£10 per half hour or part thereof
Saturdays, Sunday/Bank holiday muck out only	£12
Saturdays, Sunday/Bank holiday all day including Christmas	£20
Finish off Saturdays and Sundays	£10
AM or PM field check	£5
Bring in/Take out	£2

The Stables staff are not permitted to give additional services FOC at any time whether during the working day or in their own time.

\*Christmas option to leave out is still available at owners responsibility.

**All liveries must give at least 4 weeks notice of leaving in writing to Emma Walker or Toni Tartaglia**

### **Livery prices**

Horses & Ponies 5 days = Monthly £580 per calendar month  
Horses & Ponies 7 days = Monthly £670 per calendar month

All livery invoices to be paid by bank transfer by the 1<sup>st</sup> of the month.

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